

# Uniform Policy (Student Dress Code)



## Help for non-English speakers

If you need help to understand the information in this policy, please contact the General Office.

## PURPOSE

The purpose of the Student Uniform Policy (Student Dress Code) is to outline St Albans Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, policy implementation and exemption processes.

This Uniform Policy has been developed by St Albans Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Uniform Policy aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support St Albans Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community

## SCOPE

Students are expected to comply with this Uniform Policy while traveling to and from school, during school hours and when attending school activities.

## UNIFORM AND APPEARANCE

### St Albans Secondary College Uniform

- The College has a compulsory uniform.
- Only items from the below list may be worn at, to and from school.
- Students can wear any uniform item regardless of season.
- Students can wear any uniform item regardless of gender.
- Approved commemorative uniform items such as the Year 12 jacket are accepted as part of the uniform.
- Further notes are provided to provide clarification on other items.

### Approved Uniform Items List – Formal Uniform

This list outlines the approved uniform items that students can wear to school. Information about the Sports Uniform and other general uniform notes are detailed further below.

Items marked \* can only be purchased from the Uniform Shop.

Other items which meet the requirements of the Uniform Policy and are consistent in the style and fabric as those sold at the College Uniform Shop may be purchased from other retailers.

The following are approved items that students can wear:

- White short or long sleeve polo with school logo (Yr 7 to 10 or Senior) \*
- White short or long sleeve button up shirt with school logo (Yr 7 – 10 or Senior) \*
- Woollen jumper (Maroon - Year 7-10 or Grey Senior) with school logo\*
- Black school pants - tailored look/formal pants, belted or elasticised (no jeans, cargo pants, leggings, tracksuit pants) – can be purchased from Uniform Shop
- Black school shorts - tailored look, belted or elasticised (no denim, cargo shorts, bike shorts, tracksuit shorts) – can be purchased from the Uniform Shop
- Winter Jacket (Black/Maroon) \*
- Puffer Jacket (Black/Maroon) \*
- Summer Dress \*
- School Skirt \*
- Scarves black or white with school logo \*
- Headscarves worn for cultural/religious beliefs – black, white or maroon
- Ankle length white socks
- Black leather school shoes as detailed below – can be purchased from the Uniform Shop

### Approved Uniform Items List – Sports Uniform

The Physical Education/Sports uniform must be worn during PE classes but can also be worn to or from school adjacent to a PE practical class (P1-2 or P5-6, respectively). Please note, Sports Uniform items cannot be worn with items from the above Formal Uniform list.

The following are approved items that students can wear:

- Sports polo in student's house colour \*
- Sports tracksuit pants - plain black, nylon or similar, uncuffed – can be purchased from the Uniform Shop
- Sports shorts - plain black, unbranded basketball style short (mid-thigh) – can be purchased from the Uniform Shop

### General appearance

At all times the way the uniform is worn will reflect pride in the College. This means that uniforms must be:

- clean and in good repair
- clearly marked with the owner's name
- be appropriately fitted with no modifications
- worn without non-uniform garments being visible (only plain white t-shirts are acceptable to be worn under the school polo top or shirt).

### Shoes, Socks and Stockings

- **Shoes** – Students are required to wear black leather shoes with the College uniform. The school shoes shown below are the only styles to be worn. Slip on, velcro shoes and black runners are not permitted.



- **Runners** are not to be worn to or from school (unless with sports uniform), or at school except during Physical Education or Sports lessons, or for lunchtime sport.
- **Socks** – students are required to wear white socks that fully cover the ankle (below left image). Socks that do not fully cover the ankle (example shown below in right image) are not permitted. Socks should not have any visible logos or embellishments.



Correct Socks



Incorrect Socks

- **Stockings** – black stockings or tights are only permitted if worn with the winter skirt.

### Jewellery and Cosmetics

- **Ear piercings** – Up to two small sleepers/studs (up to 5mm diameter) per ear are permitted.
- **Facial piercings** – A single, small, discreet nose stud (up to 1.5 mm) is permitted. Other facial piercings are not permitted.
- **Jewellery** - A simple, plain bangle or necklace. Larger necklaces must be worn under clothing.
- **Watches** – Smart watches are not allowed, as per the mobile phone policy.
- **Make-up** is to be minimal and naturalistic (e.g. no heavy foundation, dark eyeliner or excessive false eyelashes).
- **Fingernails** must be trimmed and kept short.

### Headwear, Hair and Sun safety

- **Sun safety** - As we are a secondary school, we expect students to take responsibility for being sun smart by wearing a hat during outdoor activities or staying in the shade, if they are not wearing sunscreen.
- **Hats/Beanies** must not be worn inside buildings or taken to classes. They can be worn outside during break times and before/after school.
- **Sunglasses** - Students can wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.
- **Headscarves** can be worn in plain black, white or the school maroon.
- Shoulder length or longer **hair** is to be tied back for student safety, for example in technology and science subjects.
- **Hair ties and hair bands** must be school colours.

### Skirts and Dresses

- When worn must be of an appropriate length

## PURCHASE OF UNIFORMS

Uniform items can be purchased from the uniform shop at school or parents/carers may order it directly from the Uniform shop (<https://www.dcsuniforms.com.au/collections/st-albans-college>). Permitted non-branded uniform items (as detailed above) can also be purchased from department stores, provided they are consistent in the style and fabric as those sold at College Uniform Shop.

The School Council has consulted with the school community and worked to ensure the student uniform is affordable, including by ensuring non-branded items can be purchased from other sources. However, if you are facing difficulty meeting uniform costs the [Help with School Costs and Fees](#) page provides advice on support offered by the Victorian Government. If your child is starting Year 7 and is eligible to receive support via the [Camps, Sports and Excursions Fund](#), you may be eligible to access the Affordable School Uniform program through [State Schools' Relief](#).

Please the General Office to discuss support that we may be able to provide.

## IMPLEMENTATION

St Albans Secondary College will ensure that this Uniform Policy and uniform item list is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

Measures taken by St Albans Secondary College to address concerns about student non-compliance with the Uniform Policy will also be addressed in accordance with our Student Wellbeing and Engagement Policy and Student Management Policy.

## CONCERNS ABOUT THIS UNIFORM POLICY

St Albans Secondary College welcomes feedback from the school community in relation to this Uniform Policy. If you have a concern or complaint about the Uniform Policy, further information about raising a concern or complaint is available in our school's *Complaint Policy*, available on the website.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- available publicly on our school's website
- through Compass reminders
- reminders in our school newsletter
- discussed in student forums
- included in staff handbook/manual
- included in transition and enrolment packs
- discussed at parent information nights/sessions
- hard copy available from school administration upon request.

Views on our Uniform Policy have been invited from the whole school community including:

- parent/carers
- teachers and other school staff
- students

## FURTHER INFORMATION AND RESOURCES

- St Albans Secondary College Complaint Policy
- St Albans Secondary College Student Wellbeing and Engagement Policy
- St Albans Secondary College Inclusion and Diversity Policy
- Department of Education [Student Dress Code](#)
- Department of Education [Student Engagement](#)

## POLICY REVIEW AND APPROVAL

For future reviews of this Uniform Policy, we will consult with our school community through the following mechanisms:

- surveys
- information in newsletters
- student focus groups

The community will be given advance notice of the consultation process and timelines. The consultation will be open for at least 2 weeks.

Policy last reviewed:	August 2025
Consultation:	School Council – June and August 2025 Parents – July 2025 Students – July and August 2025 Staff – July and August 2025
Approved by:	School Council
Next scheduled review date:	August 2029