

# Uniform Policy (Student Dress Code)



## Help for non-English speakers

If you need help to understand the information in this policy, please contact your Coordinator who can organise a meeting with an interpreter.

## PURPOSE

The purpose of the Uniform Policy (Student Dress Code) is to outline St Albans Secondary College's requirements for student dress and appearance and to provide information about uniform purchase and support, uniform policy implementation and exemption processes.

This uniform policy has been developed by St Albans Secondary College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Uniform Policy aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support St Albans Secondary College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a gender-neutral dress code that we believe provides a range of choices for students and is cost effective for families.

## SCOPE

**All** students at St Albans Secondary College are expected to wear **full** school uniform **every day**. Students are required to comply with the Uniform Policy while traveling to and from school, during school hours and when attending school activities and excursions.

## UNIFORM AND APPEARANCE

The uniform must be worn to and from school, at lunchtime and recess, and on all school excursions.

The full list of St Albans Secondary College's compulsory school uniform items are available at Appendix A to this policy.

### General appearance

At all times the way the uniform is worn will reflect pride in the College. This means that uniforms must be:

- clean and in good repair
- clearly marked with the owner's name
- be appropriately fitted with no modifications
- worn without non-uniform garments being visible (only plain white t-shirts are acceptable to be worn under the school polo top or shirt).

### Shoes, Socks and Stockings

- **Shoes** – Students are required to black leather shoes with the College uniform. These three types of school shoes are the only styles to be worn as part of the school uniform. Slip on shoes and black runners are not permitted.



- **Runners** are **not** to be worn to or from school (unless with sports uniform), or at school except during Physical Education or Sports lessons, or for lunchtime sport.
- **Socks** – students are required to wear white socks that fully cover the ankle (below left image). Socks that do not fully cover the ankle (example shown below in right image) are not permitted. Socks should not have any visible logos or embellishments.



- **Stockings** – black stockings or tights are only permitted if worn with the winter skirt.

### Jewellery and cosmetics

- Jewellery or accessories other than watches, a single small sleeper/studs (one or both ears), and a simple plain bangle or necklace, are not to be worn. Please note that smart watches are not allowed, as per the mobile phone policy.
- Facial piercings are not permitted.
- Make-up – If worn make-up is to be minimal and naturalistic (e.g. no heavy foundation, dark eyeliner or excessive false eyelashes).

### Headwear, Hair and Sun safety

- **Sun safety** - As we are a secondary school, we expect students to take responsibility for being sun smart by wearing a hat during outdoor activities or staying in the shade, if they are not wearing sunscreen.
- **Hats/Beanies** must not be worn inside buildings or taken to classes. They can be worn outside during break times and before/after school.
- **Sunglasses** - Students can wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.
- **Headscarves** can be worn in plain black or white.
- **Hair ties and hair bands** must be school colours.

## **Sports Uniforms**

- The sports uniform can only be worn during PE lessons or other school-based sport/athletic activities.
- Students may wear the official school sports uniform (with runners) to or from school only if they have P.E. Period 1 or 6 (respectively).
- Compression tights are not permitted.

## PURCHASE OF UNIFORMS

Uniform items can be purchased from the DCS uniform shop at school, or parents may order it directly from DCS Uniforms website <http://dcsuniforms.com.au/> or via the St Albans Secondary College website under the tab 'Uniform Shop' at <http://stalbanssc.vic.edu.au/>.

Uniform Supplier  
Double 'C' Jeanery (operates a Uniform Shop at the College).  
2 Aviation Road  
LAVERTON VIC 3028 Telephone: (03) 9369 4307

## **Support for families experiencing difficulty**

Please contact your child's coordinator to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

St Albans Secondary College Wellbeing Department accepts donations of old uniforms (clean and in good repair). These will be distributed to families experiencing difficulty.

## IMPLEMENTATION

St Albans Secondary College will ensure that this uniform policy is communicated to all families and students through our website and upon enrolment. We will assist students who may be experiencing difficulties complying with this policy where possible.

If, for any reason, a student attends school out of uniform, she or he must report to their Year Level Coordinator **before** going to class.

If a student is at school out of uniform, one of the following practices will be implemented:

- If the parent/guardian can be contacted, the student will be sent home to return in full school uniform or the parent/guardian will be asked to bring the necessary uniform items to school.
- If the parent/guardian cannot be contacted, the student will be placed in senior/alternative classes for the day.
- The student will be required to attend a detention.
- Where there is a longer-term difficulty, the school will consult with families to find a solution.

Sub School Leaders and Year Level Coordinators will conduct regular uniform checks.

If parents/guardians have any questions about the College Uniform Policy or require support in acquiring uniform items, they should speak with their child's Year Level Coordinator.

## FURTHER INFORMATION AND RESOURCES

- Student Wellbeing and Engagement Policy – College website
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

## POLICY REVIEW AND APPROVAL

Policy last reviewed	March 2022
Approved by	School Council March 2022
Next scheduled review date	March 2025