

# VCAL POLICY

## PURPOSE

VCAL - the Victorian Certificate of Applied Learning - is a practical option for students in Years 11 and 12. It is designed to provide students with skills and development to prepare them for further education, training or employment.

Students who do VCAL are most likely to go on to training at TAFE, do an apprenticeship or obtain a job after school, rather than applying for university.

## SCOPE

At St Albans Secondary College, the entry requirements for VCAL are slightly different to the entry to VCE. The requirements are:

- satisfactory attendance ( 90%)
- Students are also required to satisfactorily complete:
- 8 out of 12 units over the year
  - at least 4 out of 6 units in Semester 2
  - at least one unit of English/Applied English/EAL
  - satisfactory completion of Year 10 in line with the school's promotion policy as outlined in the above dot points (exceptions to this will be considered on an individual basis).

Some students may transfer to VCAL after VCE Units 1 and 2. These students will have satisfactory attendance and performance at VCE level.

## POLICY

In order to successfully meet the outcomes in the VCAL course, students will be required to attend 90% of classes at school, VET classes and work placements. Students who fall below this level will be in danger of having their enrolment terminated. Students must complete all the required coursework, projects and assessments to the level required by the due date.

## WORK PLACEMENT

All students are responsible for finding a work placement and this should be done by the end of Week 8 in Term 1. Failure to have a work placement will result in termination of the student's place in the VCAL Program.

## VET (VOCATIONAL EDUCATION & TRAINING)

VET is an important part of VCAL where industry training takes place. The fees for this part of the VCAL course are to be paid to the school's General Office by December 1st of the preceding year.

## FURTHER INFORMATION AND RESOURCES

<https://stalbanssc-vic.compass.education/Communicate/SchoolDocumentation.aspx>

Years 9-11 Satisfactory Completion and Promotion Policy

## EVALUATION

This policy will be reviewed on a three year cycle to enhance internal control procedures.

Proposed amendments to this policy will include consultation with the Engagement Team.

## REVIEW CYCLE

This policy was last updated in March 2020 and is scheduled for review in May 2023.