



Year 9 – 11 Promotion Policy

RATIONALE

This policy aims to:

- Encourage and motivate students to achieve their maximum potential
- Provide clear expectations to students, their parents and the teaching staff
- Provide guidelines for assessing student readiness for entry into the next year level.

GUIDING PRINCIPLES

- To improve the individual student's work ethic and student learning outcomes
- To better prepare students for the demands of the VCE and VCAL, in terms of meeting deadlines, submitting work, study skills, attendance and satisfactory completion of work
- To provide a clear and consistent framework within which decisions regarding students' future pathways are made.

REQUIREMENTS FOR PROMOTION

In considering whether a student is to be promoted to the next year level, four areas will be taken into account:

1. the number of units satisfactorily completed
2. the student's level of achievement in the assessment tasks
3. the student's attendance rate in each unit.

1. Unit Requirements

Year 9

Year 9 students are required to successfully complete:

- 11 out of 16 units over the year
- At least 6 out of 8 units in Semester 2
- At least one unit of English/EAL.

Years 10 & 11

Students are required to satisfactorily complete at this school:

- 8 out of 12 units over the year
- at least 4 out of 6 units in Semester 2
- at least one unit of English/EAL.

Requirements for a satisfactory unit completion

Year 9

In order for a student to receive an 'S' in a unit on their semester report, they must:

1. meet the requirement of attending at least 90% of classes in the unit (refer to Attendance policy), and
2. gain an 'S' for each learning activity
3. sit the semester test.

Year 10 & 11

In order for a student to receive an 'S' in a unit on their semester report, they must:

1. meet the requirement of attending at least 90% of classes in the unit (refer to Attendance policy), and
2. gain an 'S' for each learning activity (year 10) or outcome (year 11), and
3. gain a pass (A⁺ - E) in half or more of their assessment tasks in the unit.

This means that in order to receive an 'S' in a unit, a student must achieve a pass (A⁺ → E)

- in at least 2 out of 3 ATs,
- in at least 2 out of 4 ATs,
- in at least 3 out of 5 ATs.

Conversely, a student will receive an 'N' for a unit if:

1. They do not meet the 90% attendance requirement (refer to Attendance policy), or
2. They do not gain an 'S' for each learning activity (year 10) or outcome (year 11), or
3. They do not gain a pass (A⁺ → E)
 - in at least 2 out of 3 ATs,
 - in at least 2 out of 4 ATs,
 - in at least 3 out of 5 ATs.

2. Achievement In Assessment Tasks

For Year 11 to 12 promotion, students must achieve a pass (A - E) in at least 4 out of 6 Semester 2 exams.

SUMMARY OF REQUIREMENTS FOR PROMOTION

	Year 9	Year 10 & 11
1. Unit requirements	Successfully complete: <ul style="list-style-type: none"> ▪ 11 out of 16 units over the year ▪ At least 6 out of 8 units in Semester 2 ▪ At least one unit of English/EAL 	Satisfactorily complete: <ul style="list-style-type: none"> ▪ 8 out of 12 units over the year ▪ at least 4 out of 6 units Semester 2 ▪ at least 1 unit of English/EAL
2. Assessment tasks		<ul style="list-style-type: none"> ▪ A pass ('A - E') at least half of the assessment tasks of a unit, including the exam, is required to achieve a satisfactory unit result. ▪ A pass in at least 4 out of 6 Semester 2 exams is required for promotion from Year 11 to 12.
3. Attendance	Minimum 90% in each unit	
4. Proposed Subject Selection	Year 10 – 12 units (6 units per semester)	Year 11 – 12 units (6 units per semester) Year 12 – 10 units (5 units per semester)

IMPLEMENTATION

Semester 1

Students who do not satisfactorily complete 6 or more units in Semester One at Year 9; or who do not satisfactorily complete 2 or more units in Semester One at Years 10 and 11: will be required to attend an interview with their parents and the Year Level Coordinator. The purpose of the interview is to:

- gain parental support in assisting improved student learning outcomes
- implement strategies for improving student learning in Semester 2
- establish an agreed process for monitoring student learning.

Semester 2

Students who do not satisfactorily achieve the promotion requirements at the end of Semester 2 will not be promoted into a full course at the next year level. In this case, the Year Level Coordinator will conduct an interview with the student and their parents. This interview will determine the best pathway for the student. Alternatives could include: continuing their education at another institution, repeating the year, or doing a bridging year with a mix of subjects at the current level and the next level.

Each student will be reviewed on an individual basis.

Unsatisfactory Exam Results follow-up

In addition to the above, the YLC and Sub School Leader will follow up students with a UG in the semester 2 examinations as follows:

- Students that receive a UG for their examination in 3 separate subjects – phone call home by YLC and a record in student file that phone call has been made. This phone call is to inform both parent and student of the poor exam performance and implications for the following year.
- Students that receive a UG for their examination in 4 separate subjects – YLC interview with student and parent
- Students that receive a UG for their examination in 5 separate subjects – SSL interview with student and parent.

Special Consideration (Year 10 & 11)

Extenuating circumstances may be considered in determining a student's suitability for VCE or VCAL. Such circumstances would include:

- prolonged illness
- extended absences (eg overseas)
- time of arrival at the college
- English language skills
- other personal circumstances.

Students on Modified Programs at Year 10

Careful consideration will be given to the pathways for students on modified curriculum programs. These students will be considered on an individual basis, taking the students' individual learning needs into account. However, it will generally be the case that only students who have met the minimum standards detailed above in the Unit Requirements for un-modified results should continue into the VCE.

Consultation will take place between the College, the student and their parents to determine the most appropriate pathway.

SUPPORT

The College provides a range of programs to maximise the success of each individual student. These programs are aimed at enhancing a student's chances at both the academic and personal success.

EVALUATION

This policy will be reviewed annually in relation to its impact on improving student learning.

This policy was last ratified by School Council in...

September 2016
