



ST ALBANS SECONDARY COLLEGE

Student Rights & Responsibilities

The College's Student Management Policy is based on the following personal and communal rights and responsibilities:

- All students have the right and responsibility to learn
- All students have the right to feel comfortable & safe and the responsibility to contribute to the comfort & safety of others
- All students have a responsibility to develop empathy for the wellbeing of others.

College Expectations

SASC has set some expectations that are non-negotiable. This has been done to ensure that the rights of others are protected, and all individuals act responsibly.

Attendance

Students are expected:

- to attend school and all classes at school and be punctual to school and classes unless they have a valid explanation
- to remain in their classroom unless they have the teacher's permission to leave
- to remain in the school grounds unless they have written permission from their Year Level Coordinator.

Appearance & Environment

Students are expected:

- to wear the College uniform in a manner that is consistent with the Uniform Policy;
- to actively contribute to the cleanliness and neatness of the classroom and school environments.

Appropriate Items/activities

Students are expected:

- to bring only appropriate items, materials and equipment to school
- to only use portable media players outside of class time
- to leave their bags in lockers during class time
- to be allowed to bring a water bottle to class
- to leave mobile phones switched off and in their locker during the school day. Phones can only be used outside of the school grounds; and
- to not chew gum at the College.



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Behaviour

Students are expected:

- to respect the rights of others to be safe from physical, emotional or verbal bullying/harassment
- to use appropriate, respectful language
- to care for and show respect for other people's property
- to line up outside their classroom prior to class, and wait for their teacher to enter the room
- to behave in a way that allows others to learn and work effectively.

Teacher's Note for Managing Student Behaviour

It is each staff member's responsibility to have a clear set of consequences for inappropriate behaviour, and to apply them consistently within their own classroom, as well as elsewhere on the campus.

Teachers have the responsibility to apply disciplinary measures if they observe, or become aware of, any of these expectations not being followed.

Principles

Teachers should address the following principles when developing and implementing their behaviour management plans:

- Base all actions on the learning and safety rights of other students
- Act against the misbehaviour but show, and state, liking for the student
- Let the student realise that antisocial behaviour results in a risk of isolation from friends
- Consistently and calmly follow through with consequences
- Minimise embarrassment to students.

Hierarchy of Consequences

Provide a rights based warning followed by reassertion if necessary. (David your talking is preventing other students from working. They have a right to learn, please be quiet.)

- Move the student to another seat in the general class area
- Move the student to an isolated seat in front of the class (until you feel they are ready to resume their seat and act appropriately)
- Have the student stand outside the room (5-10 minutes). Speak to them outside to gauge their readiness to rejoin the class and behave
- Give the student detention (detention guidelines in the Policy)
- Remove the student for the remainder of the lesson (refer to Withdrawal from Class process in the policy).

Note: Involve Year Level Coordinators (Years 7-12) and both Year Level Coordinators and Learning Managers (Years 7-9).